



## Associate Tutor (Wales)

The [Institute of Public Care](#) (IPC) at Oxford Brookes University provides applied research and evaluation, consultancy, and training to help NHS organisations, government bodies, local authorities, charities and commercial organisations make a positive impact on people's health and wellbeing. We have a high profile, strong reputation and excellent track record.

IPC has a team of 40 staff and associates who work across the UK and has grown steadily since it was founded in 1987. We are looking for part time, freelance Associate Tutors to deliver our learning and development programmes in Wales. IPC Associate Tutors will:

- Deliver learning and development programmes to senior professionals and managers in social care and health using appropriate teaching methods
- Assess students' course work, supervise and assess students' projects and assignments, and mentor students undertaking accredited courses
- Undertake curriculum development, including planning, development, evaluation and updating of programmes and programme materials
- Engage in scholarly and knowledge transfer activity e.g. keeping up to date with developments in social care
- Participate in the administrative processes of the Institute and University, including exam committee membership and quality assurance procedures

You should be bilingual, have good knowledge of the Welsh health and social care agenda and at least 3 years' experience in social care or health or related public care services.

### Person Specification

| Specification       | Essential  | Desirable  |
|---------------------|--|--|
| Education/Training  | First degree or higher degree  | Masters or PhD<br><br>Professional qualification in social care, health or similar public sector field<br><br>Teaching or training qualification |
| Relevant Experience | Good knowledge of the Welsh health and social care agenda<br><br>At least three years' experience in social care or health or related public care services | Experience of being an operational or strategic manager in social care or health   |

| <b>Specification</b>      | <b>Essential</b>   | <b>Desirable</b>  |
|---------------------------|--|---|
| Relevant Skills/Aptitudes | <p>Organising, leading and facilitating workshops and seminars for senior professionals and/or managers</p> <p>Bilingual with excellent written and verbal communication skills in Welsh and English</p> <p>Ability to plan and organise self and others to meet deadlines</p> <p>Good digital skills and ability to use software applications appropriate to the role responsibilities</p> <p>Ability to work effectively as part of a team</p> | <p>Teaching or assessment of accredited learning and development programmes</p> <p>Ability to use virtual learning environments</p> |
| Other                     | <p>Able to travel extensively throughout Wales, including overnight stays</p> <p>Successful and satisfactory background check from the Disclosure and Barring Service</p> <p>Demonstrates a concern for quality and excellence</p>   | Current driving licence   |

For more information contact IPC Director Fiona Richardson on 01225 484088 or frichardson@brookes.ac.uk